

Scrutiny & Audit Panel

23 July 2020



Membership:

Councillors: Barnes (Chairman), Taylor, Smith, Hamilton, Evans, Lambert and Osborne

You are requested to attend this meeting to be held Via Webex. To join go to:
<https://esfrs.webex.com/esfrs/j.php?MTID=e92a76e157eafcb92dcc616e11e9f5d8>
Password: nfNbrJTm258. To join via telephone dial +44-20-7660-8149 Access code:
137 186 5031 at 10.00 am

Quorum: 3

Contact:	Ellie Simpkin, Democratic Services Officer 01323 462085, democraticservices@esfrs.org
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Agenda

1. Declarations of Interest

In relation to matters on the agenda, seek declarations of interest from Members, in accordance with the provisions of the Fire Authority's Code of Conduct for Members

2. Apologies for Absence

3. Notification of items which the Chairman considers urgent and proposes to take at the end of the agenda/Chairman's business items

Any Members wishing to raise urgent items are asked, wherever possible, to notify the Chairman before the start of the meeting. In so doing, they must state the special circumstances which they consider justify the matter being considered urgently

4. Minutes of the last Scrutiny & Audit Panel meeting held on 21 May 2020 5 - 10

5. Callover

The Chairman will call the item numbers of the remaining items on the open agenda. Each item which is called by any Member shall be

reserved for debate. The Chairman will then ask the Panel to adopt without debate the recommendations and resolutions contained in the relevant reports for those items which have not been called.

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|------------|---|------------------|
| 6. | Internal Audit Annual Report and Opinion for the period 1 April 2019 to 31 March 2020 | 11 - 28 |
| | Report of the Assistant Director Resources/Treasurer | |
| 7. | Contract Standing Orders - Waivers Summary July 2019 to July 2020 | 29 - 32 |
| | Report of the Assistant Director Resources/Treasurer | |
| 8. | 2020/21 1st Quarter Risk Register Review | 33 - 46 |
| | Report of the Assistant Director Resources/Treasurer | |
| 9. | 2019/20 4th Quarter Performance Results | 47 - 62 |
| | Report of the Assistant Director Planning & Improvement | |
| 10. | Grenfell Tower Enquiry - Update on Service Action Plan | 63 - 100 |
| | Report of the Assistant Chief Fire Officer | |
| 11. | Primary Authority Progress Report | 101 - 108 |
| | Report of the Assistant Chief Fire Officer | |
| 12. | Outcome of Internal Audit into Compliance with Disciplinary, Grievance, Harassment and Bullying Procedures 2019/20 | 109 - 128 |
| | Report of the Assistant Director People Services | |
| 13. | Annual Report of the ESFRS Local Firefighters Pension Board 2019/20 | 129 - 134 |
| | Report of the Assistant Director People Services | |
| 14. | Member Attendance Annual Report 2019/20 | 135 - 142 |
| | Report of the Senior Democratic Services Officer | |

ABRAHAM GEBRE-GHIORGHIS
Monitoring Officer
East Sussex Fire Authority
c/o Brighton & Hove City Council

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Information for the public

East Sussex Fire and Rescue Service actively welcomes members of the public and the press to attend public sessions of its Fire Authority and Panel meetings.

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Agendas and minutes of meetings are available on the East Sussex Fire & Service website: www.esfrs.org.