

Scrutiny & Audit Panel

5 June 2019



Membership:

Councillors: Galley (Chairman), Boorman, Lambert, Osborne, Taylor and Peltzer Dunn

You are requested to attend this meeting to be held in the Birch Suite, Muriel Matters House, Hastings Borough Council, Breeds Place, Hastings, East Sussex, TN34 3UY at 10.00 am

Members are asked to note the alternative venue for this meeting.

Quorum: 3

Contact:	Zoe Downton, Democratic Services Officer 01323 462086, democraticservices@esfrs.org
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Agenda

213. Declarations of Interest

In relation to matters on the agenda, seek declarations of interest from Members, in accordance with the provisions of the Fire Authority's Code of Conduct for Members

214. Apologies for Absence

215. Notification of items which the Chairman considers urgent and proposes to take at the end of the agenda/Chairman's business items

Any Members wishing to raise urgent items are asked, wherever possible, to notify the Chairman before the start of the meeting. In so doing, they must state the special circumstances which they consider justify the matter being considered urgently

216. Non-Confidential Minutes of the last Scrutiny & Audit Panel meeting held on 31 January 2019 5 - 10

217. Callover

The Chairman will call the item numbers of the remaining items on the open agenda. Each item which is called by any Member shall be

reserved for debate. The Chairman will then ask the Panel to adopt without debate the recommendations and resolutions contained in the relevant reports for those items which have not been called

218.	2018/19 Fourth Quarter Corporate Risk Register Review	11 - 20
	Report of the Assistant Director Resources/Treasurer	
219.	Performance Report for Quarter 4 2018/19	21 - 38
	Report of the Assistant Director Planning & Improvement	
220.	Safety Events Statistics Report - Quarter 4, 2018-19	39 - 56
	Report of the Deputy Chief Fire Officer	
221.	Human Resources Absence Management Report - Quarters 1, 2, 3 & 4 2018-19	57 - 60
	Report of the Assistant Chief Fire Officer	
222.	Service Benchmarking Report 2017/18	61 - 102
	Report of the Assistant Director Planning & Improvement	
223.	External Audit Update and Fee Letter 2019/20	103 - 122
	Report of the Assistant Director Resources/Treasurer	
224.	Internal Audit Report - Delivery of Business Safety	123 - 150
	Report of the Assistant Director Safer Communities	
225.	Internal Audit Report - Supply Chain Management (SCM)	151 - 170
	Report of the Assistant Director Resources/Treasurer	
226.	On Call Pay Review - Internal Audit Report	171 - 186
	Report of the Assistant Director People Services	
227.	Internal Audit Annual Report and Opinion for the period 1 April 2018 to 31 March 2019	187 - 200
	Report of the Assistant Director Resources/Treasurer	
228.	Internal Audit Strategy and Plan	201 - 214
	Report of the Assistant Director Resources/Treasurer	
229.	Assessment of the Corporate Framework & Annual Governance Statement for 2018/19	215 - 240

Report of the Assistant Director Resources/Treasurer *(to follow)*

230. Exclusion of the Press and Public

To consider whether, in view of the business to be transacted or the nature of the proceedings, the press and public should be excluded from the remainder of the meeting on the grounds that, if the public and press were present, there would be disclosure to them of exempt information.

NOTE: Any item appearing in the confidential part of the Agenda states the category under which the information disclosed in the report is confidential and therefore not available to the public.

231. Confidential Minutes of the last Scrutiny & Audit Panel meeting held on 31 January 2019 **241 - 242**

Exempt category under paragraph 1 of the Local Government Act 1972

ABRAHAM GEBRE-GHIORGHIS
Monitoring Officer
East Sussex Fire Authority
c/o Brighton & Hove City Council

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Information for the public

East Sussex Fire and Rescue Service actively welcomes members of the public and the press to attend public sessions of its Fire Authority and Panel meetings.

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Agendas and minutes of meetings are available on the East Sussex Fire & Service website: www.esfrs.org.