

# Scrutiny & Audit Panel

## 31 October 2019



### Membership:

Councillors: Barnes (Chairman), Taylor, Smith, Hamilton, Evans, Lambert and Osborne

You are requested to attend this meeting to be held in the County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE at 10.00 am

### Quorum: 3

<b>Contact:</b>	Zoe Downton, Democratic Services Officer 01323 462086, democraticservices@esfrs.org
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## Agenda

### 12. Declarations of Interest

In relation to matters on the agenda, seek declarations of interest from Members, in accordance with the provisions of the Fire Authority's Code of Conduct for Members

### 13. Apologies for Absence/Substitutions

### 14. Notification of items which the Chairman considers urgent and proposes to take at the end of the agenda/Chairman's business items

Any Members wishing to raise urgent items are asked, wherever possible, to notify the Chairman before the start of the meeting. In so doing, they must state the special circumstances which they consider justify the matter being considered urgently

### 15. Non-Confidential Minutes of the last Scrutiny & Audit Panel meeting held on 25 July 2019

5 - 10

### 16. Callover

The Chairman will call the item numbers of the remaining items on the open agenda. Each item which is called by any Member shall be reserved for debate. The Chairman will then ask the Panel to adopt without debate the recommendations and resolutions contained in

the relevant reports for those items which have not been called

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|------------|--|----------------|
| <b>17.</b> | <b>2019/20 2nd Quarter - Corporate Risk Register Review</b><br>Report of the Assistant Director Resources / Treasurer  | <b>11 - 24</b> |
| <b>18.</b> | <b>2019/20 1st &amp; 2nd Quarter Performance Results</b><br>Report of the Assistant Director – Planning & Improvement  | <b>25 - 38</b> |
| <b>19.</b> | <b>Annual Audit Letter 2018/19</b><br>Report of the Assistant Director Resources / Treasurer   | <b>39 - 60</b> |
| <b>20.</b> | <b>Exclusion of the Press and Public</b><br>To consider whether, in view of the business to be transacted or the nature of the proceedings, the press and public should be excluded from the remainder of the meeting on the grounds that, if the public and press were present, there would be disclosure to them of exempt information.<br><br><b>NOTE:</b> Any item appearing in the confidential part of the Agenda states the category under which the information disclosed in the report is confidential and therefore not available to the public. |                |
| <b>21.</b> | <b>Information Security Project - Update</b><br>Report of the Information Technology Governance Manager  | <b>61 - 72</b> |

**ABRAHAM GHEBRE-GHIORGHIS**  
**Monitoring Officer**  
**East Sussex Fire Authority**  
**c/o Brighton & Hove City Council**

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## Information for the public

East Sussex Fire and Rescue Service actively welcomes members of the public and the press to attend public sessions of its Fire Authority and Panel meetings.

If you have any particular requirements, for example if you require wheelchair access or an induction loop, please contact [democraticservices@esfrs.org](mailto:democraticservices@esfrs.org) for assistance.

Agendas and minutes of meetings are available on the East Sussex Fire & Service website: [www.esfrs.org](http://www.esfrs.org).