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EAST SUSSEX FIRE AUTHORITY

PRINCIPAL OFFICER APPOINTMENTS PANEL

**THURSDAY 19 JANUARY 2017 at 10:45 hours
or at the conclusion of the meeting of the Policy & Resources Panel,
whichever is the later**

MEMBERS

East Sussex County Council (4)

Councillors Barnes, Howson, Lambert and Scott

Brighton & Hove City Council (1)

Councillor Theobald

Note: Sections 15 and 16 of the Local Government and Housing Act 1989 shall not apply in respect of this Panel, which shall comprise the Chairman of the Authority, the Leader of each political group (excluding the political group of which the chairman is a member) and a seat allocated to the Conservative Group.

The quorum is 3 voting Members.

You are requested to attend this meeting to be held at East Sussex Fire and Rescue Service Headquarters, 20 Upperton Road, Eastbourne at 10:45 hours.

AGENDA

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|----------|----------|---|
| 11. | 1. | To (a) confirm all participating Members have undertaken to observe the Authority's Code of Conduct, (b) check if any wish to amend their written declarations of interests under Part 3 of the Code and (c), in relation to matters on the agenda, seek declarations of any disclosable pecuniary interests under Section 30 of the Localism Act 2011. |
| 12. | 1. | Apologies for absence. |

13. 2. Notification of items which the Chairman considers to be urgent and proposes to take at the end of the agenda/ Chairman's business.

(Any Members wishing to raise urgent items are asked, wherever possible, to notify the Chairman before the start of the meeting. In so doing they must state the special circumstances which they consider justify the matter being considered urgently).

14. 3. Non-confidential minutes of the last Principal Officers Appointments Panel held on 15 September 2016 (copy attached).

15. 2. Exclusion of the Press and Public.

To consider whether, in view of the business to be transacted or the nature of the proceedings, the press and public should be excluded from the remainder of the meeting on the grounds that, if the public and press were present, there would be disclosure to them of exempt information.

NOTE: Any item appearing in the confidential part of the Agenda states in its heading the category under which the information disclosed in the report is confidential and therefore not available to the public.

A list and description of the exempt categories are available for public inspection at East Sussex Fire & Rescue Service Headquarters, 20 Upperton Road, Eastbourne and at Brighton and Hove Town Halls.

16. 5. Confidential minutes of the last Principal Officers' Appointments Panel held on 15 September 2016. (Exempt categories under paragraphs 1, 3 and 4 of Schedule 12A of the Local Government Act 1972). (Copy attached).

17. 7. Recruitment and Selection Options for the appointment of a Chief Fire Officer & Chief Executive – joint confidential report of the Chief Fire Officer and Monitoring Officer. (Exempt categories under paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972). (Copy attached).

ABRAHAM GHEBRE-GHIORGHIS
Monitoring Officer
East Sussex Fire Authority
c/o Brighton & Hove City Council
Kings House

EAST SUSSEX FIRE AUTHORITY

Minutes of the meeting of the PRINCIPAL OFFICER APPOINTMENTS PANEL held at East Sussex Fire & Rescue Service Headquarters, Upperton Road, Eastbourne at 11:10 hours on Thursday 15 September 2016.

Members Present: Councillors Barnes, Howson, Lambert, Peltzer Dunn (substitute for Councillor Theobald) and Scott.

Also present: Mr. G. Walsh – Chief Fire Officer; Mr. D. Savage – Treasurer, Ms. L. Woodley – Deputy Monitoring Officer, Mrs. V. Chart – Assistant Director – HR & Organisational Development, and Mrs. K. Ward – Clerk.

1. DISCLOSABLE PECUNIARY INTERESTS

1.1 It was noted that, in relation to matters on the agenda, no participating Member had any disclosable pecuniary interest under Section 30 of the Localism Act 2011.

2. ELECTION OF CHAIRMAN

2.1 **RESOLVED** – That Councillor Lambert be appointed Chairman of the Panel for the ensuing year.

3. APOLOGIES FOR ABSENCE

3.1 Apologies were received from Councillors Howson and Theobald.

4. ANY OTHER NON-EXEMPT ITEMS CONSIDERED URGENT BY THE CHAIRMAN

4.1 There were none.

5. NON-CONFIDENTIAL MINUTES OF THE MEETING HELD ON 29 MARCH 2016

5.1 **RESOLVED** – That the non-confidential Minutes of the meeting held on 29 March 2016 be approved and signed by the Chairman. (Copy in Minute Book).

6. MATTERS RELATED TO PRINCIPAL OFFICERS' PAY AND TERMS & CONDITIONS OF EMPLOYMENT

6.1 Members considered a report of the Treasurer and Deputy Monitoring Officer which sought the Panel's agreement to an independent review of Pay and Terms & Conditions of Employment for Principal Officers. (Copy in Minute Book).

6.2 Brigade Managers within East Sussex Fire & Rescue Service were employed under National terms and conditions as set out under the NJC Constitutions and Scheme of Conditions of Service. This was referred to as the Gold Book which set out a twin track approach for determining level of pay for Brigade Managers.

6.3 Members were advised that at a National level, the NJC reviewed the pay annually and the Fire Service were notified of any increase for implementation. All other decisions about level of pay and remuneration would be taken by the Service who were expected to carry out a periodic review to review salary levels.

